

BOROUGH OF BUENA
MUNICIPAL UTILITIES AUTHORITY
P. O. BOX 696
MINOTOLA, NEW JERSEY 08341

The regular meeting of the BBMUA was held on April 8, 2015 at 7 p.m. This meeting notice was provided to The Daily Journal and the Atlantic County Record which are the BBMUA's official newspapers. Notices are also posted on the bulletin boards within the Municipal Building as well as the Borough of Buena and BBMUA's websites. The meeting took place in the large meeting room located in the Municipal Building, Minotola.

The meeting was called to order by Chairman Joseph Santagata.

Those present were:

R. Baker	C. Santore
J. Mancuso	A. Zorzi
J. Santagata	
J. Formisano	

A copy of the letter submitted to Brian Cleary of The Pettit Group, LLC regarding the requirements for the proposed Buena Vista Medical Clinic that will be constructed on the old Buena Tavern property was provided to the board members. This letter spelled out the requirements that the BBMUA would like included when the project moves forward. Once the requirements are met, approval is granted to connect the utilities to the BBMUA water and sanitary sewer systems. All current connections must be utilized. Upon receipt of our letter Mr. Cleary resubmitted a revised set of site plans that included all of our requirements. Mr. Cleary also agreed that the existing connections will be utilized.

The new support rates were received by Rio Supply, Inc. for our meter reading gun, software, etc. The only package that is offered is the Premium package which costs \$4,500.00. Otherwise services have to be paid for on a pay as you go basis which could be quite costly if something goes wrong.

m/Baker s/Mancuso to approve the purchase of the annual support package from Rio Supply, Inc. in the amount of \$4,500.00 m/passed

Ed Walberg of Remington, Vernick & Walberg submitted the water allocation permit renewal to Jennifer Myers of the State of New Jersey Department of Environmental Protection Division of Water Supply Bureau of Water Allocation for review. Upon receiving the renewal the State of New Jersey DEP sent Mr. Walberg a letter stating that

the application that was submitted has been determined to be administratively complete and has been assigned to the Southern Permitting section for technical review.

An email was received from Allison Smith the Disaster Recovery Specialist Admin Support for the New Jersey State Police Recovery Bureau requesting a Memorandum of Understanding for NJEMGrants. NJEMGrants is the application used to administer relief for Sandy and all future disasters. The Board needs to appoint a primary agent and two alternate agents who will be responsible for applying for federal assistance should the need arise.

m./Santagata s./Baker to appoint Jeffrey Noone and Alan Zorzi as primary and alternate agents and completing the Memorandum of Understanding and returning it to the NJ State Police Recovery Bureau. m/passed

m/Baker s/Mancuso to approve the treasurer's report as read. m/passed

Mr. Jack Kraft of Kraft and Capizzi sent a letter thanking the members of the Authority for the very nice letter congratulating him on receiving his lifetime achievement award from the New Jersey Law Journal.

Maryann Coraluzzo, the Clerk for the Borough of Buena notified the BBMUA Secretary, Cheryl Santore that it is time for everyone to file their 2015 Financial Disclosure Statements. The deadline to file is April 30, 2015.

BBMUA Secretary Cheryl Santore asked the board for permission to establish a cut-off for all meeting correspondence. The deadline for correspondence for each meeting will be the Monday prior to the meeting. This will allow Ms. Santore to post the agenda for the meeting on the website on the Tuesday prior to the meeting.

m/Baker s/Mancuso to accept the minutes of the last regular meeting held on March 25, 2015. m/passed

Plant Superintendent Alan Zorzi received the 2015 grass cutting proposals. This is for 16 cuts for the plant and 6 cuts for the pumping stations and tank site. Quotes were received and JK Coia came in the cheapest at a \$135.00/plant cut and \$125.00/pumping station cut for a total of \$2,910.00 per year. This is a cost saving of \$520.00.

m/Baker s/Mancuso to award the 2015 grass cutting contract to JK Coia in the amount of \$2,910.00 for the year for a total of 16 plant cuts and 6 pumping station and tank site cuts.

m/passed

Mr. Zorzi spoke with Robert Smith of Remington, Vernick & Walberg regarding the generator bid. Mr. Smith said the bid is almost ready to advertise.

Mr. Zorzi was contacted by the NJDEP to perform a site visit on April 22, 2015 at 10:30 am.

m/Baker s/Mancuso to file all correspondence sent out for review without reading number 1 through number 8.

m/passed

m/Baker s/Mancuso to pay all bills presented for the month of April 2015.

m/passed

The next regular meeting will be held on April 22, 2015 at 7:00 p.m.

m/Mancuso s/Formisano to adjourn the meeting 7:40 p.m.

m/passed

Submitted by
Cheryl Santore-BBMUA Secretary